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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, O & L Branch

DATE: 14 June 1954

FROM : Agent Service Section


SUBJECT: Comments - Procedure for Establishing and Maintaining Suspended Leave Accounts

In reference to the proposed procedure, the following comments are offered;

a. (Para. 2-f) It appears that for the purpose of concealing this suspended leave account, an individual might possibly have to be slotted against a Staff Employee or a Staff Agent Slot for as long as (10) ten years, whereby the actual position he may be occupying is on a T/O that should not be paid from unvouchered funds. This could lead to confusion within the individual's unit as to why he must be carried on unvouchered funds and constant explanations as to why he has two different leave balances.

b. What would be the possibility of securing special authority to pay in a lump sum the balance of leave in the suspended leave account when an individual should be transferred from unvouchered to vouchered payroll, prior to the expiration of the time limitation established. If this could be done, I would further suggest that when payment is made that it be at the rate of pay the individual was receiving on the date that would be established by para. 2-a (the date the individual returns to a station in which the leave may be used.) It is realized that this would constitute dual compensation and be contrary to the leave law and regulation, but the procedure, as written, takes into consideration that it is not in compliance with the leave law and regulation, but is being accomplished under the Special Authority granted the Agency.

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Acting Chief/Agent Service Section

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